

QUOTATION CALL NOTICE

(For Post- production work on Documentary)

Sealed quotations are hereby invited from the intending quotationers for execution of the works for:

Editing, Voice Over Recording, Fine tuning: (Color correction, Color grading of video footages), Original Background Music, Graphics and Titling (includes subtitles wherever necessary), Audio Mixing and Mastering for a documentary film of approximately 20 minutes duration, conceived and prepared by the Odisha Investment and Export Promotion Office (OIEPO), New Delhi. The script has been prepared by this office.

The quotation will be received up to 2:00 P.M. (IST) till 10th September 2015 and will be opened at 3.30 P.M. on the same date. For further enquiry, the undersigned can be contacted during office hours on any working day. The quotations should be submitted in a sealed envelope. The writing on the envelop should clearly state the following: "Quotation for Post - Production - Documentary Film"


Address for submitting the quotation:

Officer on Special Duty
OIEPO
Office of the Chief Resident Commissioner,
Govt. of Odisha, Odisha Niwas, 4 –Bordoloi Marg,
Chanakyapuri, New Delhi -110 021
Phone: 011-24679201 Fax: 011-23010839

Terms & Conditions-

1. The length of the documentary film will be of 20 minutes.
2. The quotationer should be experienced, with at least for 3 years in Post-Production and she/he must prove her/his credential by producing relevant documents.

3. The party will have to submit the final documentary film for viewing by the authority concerned and on getting clearance from the authority it will be eligible for full payment.
4. All the mixed/unmixed master cassettes of shooting shall have to be submitted along with the bill.
5. The quotationer should use latest technology in the process of editing, use of professional voice and high standard music-score, 3D graphical effects/animations (as and when required) with innovative concepts and ideas in producing the documentary film.
6. The quotationer has to make any number of amendments suggested by OIEPO, New Delhi for approval by the authorities, prior to the finalization of the of the documentary film, and the same shall be accepted by the quotationer without any extra cost.
7. The rate quoted by the quotationer should be firm and should hold good for the entire period of post-production of the documentary film including the extended period if any. The rate quoted should be inclusive of all taxes. OIEPO shall be under no obligations to accept claims for any extra payments by the quotationer.
8. Copy Right: OIEPO, New Delhi will have all the exclusive rights of using, copying and distributing the film so produced. No part of the film shall be used by the agency for any other purpose without the written consent of OIEPO, New Delhi.
9. In case of any dispute, the decision of the Chief Resident Commissioner, Government of Odisha, New Delhi, will be final and binding.


Officer on Special Duty
OIEPO

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Govt. of Odisha, Odisha Niwas, 4 –Bordoloi Marg,
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